

Sponsorship and Donation Guidelines

The Cooperative is committed to the communities in which our members live, which includes giving back in a charitable manner. Donation requests are welcome at Beltrami Electric, but they must adhere to certain criteria.

The possible recipient of a donation **must be located in the BEC service area** and fit into one of the following categories:

- Community Developments and Events
- Environmental
- Scholarships
- Youth Programs
- Chamber Events
- Non-Profit organizations
- Arts and Culture
- School Sports
- Benefits for Individuals

Every request will be evaluated against Beltrami Electric's Donation Guidelines Policy, the total donation funds available and its overall compatibility to the Cooperative's preferences.

The following are not eligible for support from the Cooperative:

- National events (unless stemmed from local event)
- Political or partisan organizations of campaigns
- Fraternal organizations, commercial solicitors or third parties
- Reducing debts or past operating ventures

* Please submit the Donation Request Form, no matter the donation sought. Remember to include as much information about the organization and/or event as possible. Attach any additional information or flyers to request.

All donation inquiries should be directed to:

Communications Specialist, Beltrami Electric Cooperative, PO Box 488, Bemidji, MN 56619-0488.

For nonprofit groups or organizations, please check out our **Operation Round Up®** program, for projects in one or more of the following categories: Community Service, Economic Development, Education and Youth, and the Environment. Grants are awarded twice per year, with application deadlines in March and September. Details and grant applications can be found on our website: www.beltramielectric.com/operation-roundup or picked up at our office.

This institution is an equal opportunity provider and employer.

Form updated: 2023. akl

Sponsorship and Donation Request Form

To continually improve the quality of life in our communities and for our members, and to track the funds dispersed; standards have been established for the donating or granting of funds or gifts. Please fill in all the information and attach any supporting documents. To give your request the attention it deserves, this form must be submitted 30 days before donation deadline.

Date of request _____ Deadline for donation _____

Contact _____

Name of Organization _____

Address _____

City _____ State _____ Zip _____ Phone _____ Cell _____

Email address: _____

What is the nature of your organization? _____

_____ We are a 501(c)3 non-profit

DONATION REQUESTED:

Advertising (Please attach size and price specifications, information on what the publication will be used for, the number of copies, and distribution.)

Auction Item

Door Prize/Raffle Prize

Cash Sponsorship

Giveaways

Or describe your request. _____

If event, what date: _____ Held annually? _____

Describe the event. _____

How many people do you estimate will attend? _____

How will your event be promoted? _____

What is your fundraising goal? _____

How will the funds raised be used? _____

How will this benefit the community? _____

What benefits or recognition will BEC receive as sponsor or donor? _____

FOR OFFICE USE ONLY:

Received by: _____ Received Date: _____

Approved Denied: Reason: _____

Employee initials: _____ Date: _____